

**Risk assessment – Yard visits during pandemic COVID 19**

**With thanks to Sue Carson Saddles- as amended**

<b>Hazards that may cause harm and consequences</b>	<b>Who may be affected</b>	<b>Controls that are used to reduce risk</b>	<b>Additional measures that need to be done</b>  <b>Time scale</b>
Risk of contracting the virus  - Travel	Service provider (eg. Nutritional adviser, saddle/bit fitter)	<ul style="list-style-type: none"> <li>-Limit or minimise the volume of clients visited in one day, to allow sufficient time for hand washing. Protective items applied, used and disposed of correctly.</li> <li>-Prioritise visits to known or previously visited yards. Taking into account space for social distancing to be observed at all times.</li> <li>New yards subject to separate individual risk assessments</li> <li>- Plan the journey to minimise travel time on the road, stay in vehicle whenever possible.</li> <li>- Minimise times of refuelling if possible and use the same service station, (e.g. local to home). Gloves should be worn at services on pumps etc. and wipes used on areas touched outside of the vehicle. Items should be disposed of appropriately after use.</li> <li>- Keep a record of areas visited including service stations/ stops/ food if purchased away from home- in case of tracking where the virus was contracted maybe useful.</li> </ul>	Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.  Measures to be relaxed in accordance with government guidance

<p>- Yard</p>	<p>Service provider and Client</p>	<ul style="list-style-type: none"> <li>- Risk of contracting the virus from areas touched or through droplets in confined areas/ sneezing/ droplets in saliva/ nasal discharge</li> <li>-Self-protection - hands wipes/ sprayed/ washed and new gloves for each client to be worn before leaving the van. Facemask to be worn when with clients.</li> <li>- Footwear to be sprayed (antibacterial spray or dip as appropriate) before entering a new premise and before returning to vehicle.</li> <li>- Maintain social distancing at all times where possible.</li> <li>- If saddle fitting, new saddles can be placed alongside van if needed or alongside a wall. Minimise number of saddles taken out of the van at any one time and all saddles to be wiped with an anti-bacterial wipe/ soap and water/ antibacterial cleaner before returning to vehicle.</li> </ul>	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>
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<p>- Saddle Fitting</p>	<p>Saddle fitter  Client</p>	<p>Yard to be visited at a quiet time as booked with client to avoid busy times for horses and people on yard and insist not to be added to other yard visitors eg. farrier.</p> <p>Horse to be ready with bridle on and head collar over top, and tied up by client whilst observing social distancing from the fitter. If horse cannot be safely tied then the appointment cannot go ahead.</p> <p>Client to provide safe place for fitter to work preparing saddle, under stable overhang not inside the stable or tack room.</p> <p>Horse to be measured by fitter and saddle to be made ready for fitting process by fitter as standard, but with client and groom observing social distancing,.</p> <p>Fitter to tighten girth wearing thin disposable/washable gloves and ready the saddle for the client to mount.</p> <p>Checking the clearance under the saddle, rider to look the other way (behind them)</p> <p>Checking the air in the bags rider to face forward and fitter to be sufficiently behind the riders.</p> <p>All fitting should be done in an open space whenever possible and not in a confined space.</p> <p>Facemasks should be worn during this process. Fitter should carry a clean one at all times and spare gloves, which are accessible if required immediately.</p> <p>Fitter can fit new saddle blocks if rider and fitter use masks at this point or by client with instruction from the fitter.</p>	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>
<p>Payments</p>	<p>Service provider/ office</p>	<p>Pre-paid- / BACS or card payment only – cash/ cheque is not preferred option at this time. If it is to be accepted, it must be counted out by the client in front of the fitter and placed in a sealed envelope.</p> <p>Pre- paid visit /travel element so fitter can leave yard if client not taking safety precautions seriously enough.</p>	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>

Before leaving the yard	Saddle fitter/ equipment	<p>All items removed from the van should be wiped before returning to the van (sterile area)</p> <p>Van closed up, handles of van wiped, boots wiped/ dipped as appropriate.</p> <p>On entering the van gloves and any other protective items to be disposed of appropriately in a designated refuse bag</p>	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>
Eating or drinking on the yard	Saddle fitter	Take your own mug/ flask / drinks bottle to the yard	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>
Toilets / hand washing facilities	Saddle fitter	<p>To be provided by the client should the fitter require these whilst on site.</p> <p>If the fitter removes gloves at any point, hands should be re washed/ sanitizer used and a new set of gloves to be used.</p>	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>

<p>Risk of spreading the virus</p>	<p>Customer/ client/ others attending the yard</p>	<p>If the fitter is feeling unwell and has any of the following symptoms or feels that they may have contracted COVID19 the fitting must be postponed;</p> <ul style="list-style-type: none"> <li>- Tiredness</li> <li>- Fever, aches &amp; pains</li> <li>- dry cough</li> <li>- nasal congestion, runny nose</li> <li>- sore throat</li> <li>- diarrhoea</li> </ul> <p>Mild cases onset 2 weeks / severe 3-6 weeks</p>	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>
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Client to be informed of new procedures	Client	<p>At the point of accepting a service visit, the client should be sent a formal copy of the new procedures to be adopted by both the fitter and CONFIRM acceptance of what the service provider requires/ needs during the visit.</p> <p>This should be in addition to any “Right to cancel form, and the GDPR” policies.</p> <p>Both parties should agree this.</p> <p>This should include:</p> <ul style="list-style-type: none"> <li>- Social distancing to be observed at all times</li> <li>- Procedure for fitting the horse or providing the necessary service</li> <li>- Protective and additional security measures taken by the service provider to ensure their/ client protection (gloves/ masks / own drinks/ cups etc.)</li> <li>- Additional measures expected at the yard on arrival (client to wear gloves/ masks/ toilet and hand washing facilities available and clean and well stocked with hand wash etc.)</li> <li>- Yard not to be busy with other providers or staff / horses etc.</li> <li>- Designated area for service to take place – well ventilated</li> <li>- Outdoor school to be used whenever possible</li> <li>- How the fitting or specific service provision will work i.e. they will fit their blocks under guidance/ looking the opposite directing when the fitter is working closer to them.</li> </ul>	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>
Responsibility of the client	Client to service provider	<p>If the client or a family member is feeling unwell and has any of the symptoms detailed above or feels that they may have contracted COVID19 - they must inform service provider immediately and the fitting must be postponed.</p>	<p>Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.</p> <p>Measures to be relaxed in accordance with government guidance</p>

Client - PPE	Client	The client should at all times be respectful of the social distancing requirements, wear gloves (medical grade and new for the visit) and a mask as appropriate, for their own protection and that of the service provider.	Immediately and until Lockdown period is lapsed or government advises a relaxation in measures.  Measures to be relaxed in accordance with government guidance
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